



NOTICE OF PREPAID INTERNMENT FOR ASTON ON TRENT CEMETERY, DERBY ROAD, ASTON ON TRENT

Burial Ref:
Fee:
Receipt:
Date:

NEW GRAVE

Single Depth Double Depth

Grave Size 9 X4 10 X 5

Full name and title of applicant	
Full address	
Application Date	
Name of Chapel/Church or state Graveside service if known	
Name and address of Funeral Director if known	
Details of the person to be registered as the owner of exclusive burial rights <i>(by signing this you agree to abide by the terms & conditions set out by the Parish Council)</i>	
Title and full Name	
Address	
Email	
Signature of the owner of exclusive burial rights	

I hereby certify that the above particulars are correct and that the family have been made aware of the terms & conditions

Applicant Signature _____ Date _____

ASTON ON TRENT CEMETERY, DERBY ROAD, ASTON ON TRENT

Aston on Trent Parish Council aims to provide a burial ground for the residents of Aston on Trent and surrounding areas in a pleasant and accessible position.

Normally your Funeral Director will make all the necessary arrangements and complete paperwork for all aspects of a burial and will liaise with the council on your behalf. This document is designed to help you understand the way in which the Council's cemetery is run, the choices open to you and the regulations and charges that apply.

Each grave can be blessed as needed, allowing burials of all faiths to be accommodated.

There is a concrete plinth already in place at the head of each grave.

Regulations have been set up to ensure that the burial ground has a long-term structural plan and remains tidy and is easily maintained.

Aston on Trent offer the sale of graves with exclusive right for burial for 50 years in an earthen grave 6 feet by 3 feet and the permission to erect a monument in line with regulations. Funeral Services and Sexton Services are the responsibility of the family or the estate of the deceased and fees are paid to the Funeral Director who will normally organise these services.

Regulations

1. Aston on Trent Parish Council does not offer funeral services or sexton services but will gladly make local recommendations
2. Grave opening is an extra cost arranged via your funeral director
3. Graves are used in turn and pre-booked areas are not possible
4. Aston on Trent offers Single or Double Depth Graves
5. Burials will not take place on Sundays or Bank Holidays
6. Aston on Trent Derby Road Cemetery is always open and is accessible by a pedestrian gate
7. A plinth is available for fixing memorials and must meet with NAAM's Code of Working Practice (2003 or any later version) and or BRAMM's requirement of BS8415 for installation and be fitted by a registered stonemason
8. Aston on Trent provide a form for use with the funeral director / stonemason for ordering a memorial, this is available from the clerk / website. All memorials are to be approved by the Parish Council prior to installation and have a licence period of 5 years (renewable)
9. No burial shall take place, no cremated human remains shall be scattered or buried, no memorial shall be placed in the cemetery, and no additional inscription shall be made on any memorial, without the permission of the council
10. The owners must keep all memorials in good repair and when notified, rectify any issue within 3 months of notification. If the 5 year licence period has expired, the council has the right to

remove an unsafe memorial. The Parish Council reserve the right to remove the memorial after 50 years

11. Only guide dogs are allowed in the burial areas

Flowers & other items

12. All flowers are normally removed from the grave area 14 days after a burial. Dead and faded silk flowers will also be removed on a regular basis

13. Planting of flowers or shrubs on the grave site is not allowed, this is to allow mowing and maintenance

14. Seasonal, birthday & religious commemorations may be acknowledged providing the grave area is tidied within 1 month

15. There must be no lights/candles left within the burial area

16. No separate vases, walls, borders, tablets, or plaques are allowed as graves will be set to lawn, turf will be removed, and the graves topped up with soil and the grass replaced. To aid the maintenance of the cemetery, Aston Parish Council requests that all items are removed from the grave area after the first month following burial. No glass is permitted on site due to health and safety.

Memorials

17. Memorials may be erected (at a charge) not to exceed 3'6" high, 3' Wide and 6" in depth

18. Only those who have purchased the exclusive right of burial have the right to place a memorial over a grave with permission from the parish council. Exclusive right of burials can be transferred, please contact the clerk / see the website for details

19. Upon approving the memorial application, the Parish Council will issue the owner with a grant of right to erect and maintain a memorial. This grant (licence) lasts for 5 years. This licence is renewable free of charge to the owner of burial rights. Please contact the clerk / visit www.astonontrentpc.org.uk for the licence renewal application

20. Vases are only permitted as an integrated part of the memorial

21. Grave markers must be removed once a memorial is in place

22. Memorials may be moved or removed by the council after the licence period of 5 years has expired if the memorial is deemed unsafe and not rectified by the owner of burial rights. The Parish Council reserve the right to remove the memorial after 50 years

23. Memorials must be made of dark, natural quarried material such as granite or slate

24. Memorials must not contain photographs

25. All images & etchings are at the discretion of the parish council and must be detailed on the form submitted

26. Memorials must be of a traditional shape therefore the following are **not permitted**: figure statuary, open books, birdbaths, memorials in the shape of a heart, cameos, portraiture or photographs
27. All inscriptions are at the discretion of the parish council and must be detailed on the form submitted. It is a legal requirement that the deceased's legal name is on the memorial
28. The parish council are responsible for safety checks of the memorial and undertake annual inspections.
29. It is the responsibility of the owner of burial rights to arrange and pay for any repairs to a memorial within a 3-month period upon notification. The council strongly suggest that adequate insurance is taken to cover any issues. If the 5 year memorial licence has expired and the memorial is found to be unsafe, the parish council reserves the right to remove the memorial and invoice the owner of burial rights for the removal charges (this will only occur if the owner has not rectified the fault within a 3-month period) The Parish Council reserves the right to remove the memorial after 50 years

Burial Process and Procedures

30. **All documents and payment must be returned to the Clerk 3 working days prior to the burial.**
31. Disposal forms (green) must be provided prior to interment by the undertaker (Registration for Burial) (White –Coroners Inquest)
32. The registry of Burials, Graves and Cemetery plans are kept at the Clerk's office. Contact the Clerk on 01332 793272 if you have any queries or require assistance in tracing a grave.
33. The cemetery gates will be open at least 30 minutes prior to the funeral, the Sexton will be at the Cemetery prior to, during and after the burial

I understand and agree to abide by the above regulations regarding a burial at the Derby Road cemetery, Aston-on-Trent.

Signed (owner of right of burial) _____

Print name _____

Date _____